



Orange County Council of Governments

Orange County Council of Governments (OCCOG)  
3972 Barranca Parkway, Ste. J127  
Irvine, CA 92606

info@occog.com

To: City Clerks in SCAG Districts 18  
From: Marnie O'Brien Primmer, Executive Director, OCCOG  
Re: Notice of SCAG Regional Council Election  
Date: February 16, 2024

OCCOG will be holding an election to fill the vacancy for the Southern California Association of Governments (SCAG) District 18 Regional Council/ OCCOG Board Member. As required by SCAG's Regional Council Policy Manual, this correspondence serves as notice of an upcoming election, which will be held on April 5, at 10:00 a.m., location TBD.

Nominations are now open for the OCCOG Board of Directors/SCAG District 18 Representative serving Cypress, Garden Grove, and La Palma. The SCAG Regional Council representative and OCCOG Board Member should be able to attend monthly meetings of the governing bodies: first Thursday of the month from 9:30-11:30 and 12-2 at SCAG's office in Los Angeles or another publicly accessible and properly noticed location. Fourth Thursday of the month 10:30-12:30 at the Los Olivos Community Center in Irvine or another publicly accessible and properly noticed location.

General Information regarding the election, process, and eligibility are as follows:

Candidates: All elected officials from SCAG member cities within District 18 are eligible candidates. A map of the Orange County SCAG District is attached for your reference. This call-for-candidates and election is being conducted to fill the vacancy of the District 18 seat that was previously held by Councilmember Marshall Goodman for the City of La Palma. The District 18 Representative shall serve for the remainder of the two-year term, which expires April 2026.



**Elections:** The election notice is a two-step process. This transmittal (first notice) calls for candidates to declare interest within one month from the notice date. As such, any interested candidates must notify the Executive Director of the OCCOG of such interest via email at [marnie@occog.com](mailto:marnie@occog.com) by March 20, 2024. A second notice will include candidate names and repeat the election date, time, and participation details.

**Election Procedure:** District representatives shall be elected by a majority of a quorum. A quorum is defined as at least one (1) elected official from 2/3 of the cities within a District. Elected officials must vote in person and proxy votes are not permitted.

***If there is only one (1) candidate, that individual shall be declared the SCAG District Representative without having to conduct an election.***

General Information regarding stipends, etc.:

1. \$120 stipend for SCAG-sponsored meetings (up to 6 meetings per month; 8 meetings for Officers). SCAG President may authorize two additional stipends.
2. Public Transit reimbursement or mileage reimbursement (based on travel distance between member's seat of government and SCAG Los Angeles office).
3. Parking is validated at SCAG downtown Los Angeles office.
4. Lodging reimbursement not to exceed \$150 + taxes with travel requirement 75 miles or more (one-way) to attend SCAG meeting at SCAG Office in Los Angeles – must make own travel arrangements and submit receipts. The SCAG President is authorized to approve higher lodging costs if government rate not available and reservation is made two weeks in advance.
5. For attending meetings on behalf of SCAG at locations other than SCAG Headquarters, RC members are eligible to receive the minimum stipend (\$120) and mileage reimbursement for actual miles traveled and actual parking expenses. RC members must complete an expense reimbursement form, a signed meeting attendance form and parking receipt.



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6. OCCOG Board members are eligible to receive a stipend for attending monthly meetings of the Board of Directors in the amount of \$100 per meeting. Members may opt out of receiving the stipend if they prefer.

Please do not hesitate to contact Kathryn Morrison, OCCOG Clerk of the Board at 949.357.3342 (mobile) or by e-mail at [kathryn@occog.com](mailto:kathryn@occog.com) if you have any questions. You may also contact me at [marnie@occog.com](mailto:marnie@occog.com).

Visit [www.scag.ca.gov](http://www.scag.ca.gov) for information about SCAG and its various activities, and [www.occog.com](http://www.occog.com) for information about the OCCOG.

Sincerely,

Marnie O'Brien Primmer  
Executive Director  
Orange County Council of Governments