



ORANGE COUNTY COUNCIL OF GOVERNMENTS Technical Advisory Committee

Meeting Date / Location

Tuesday, March 7, 2023
9:30 A.M. – 12:00 P.M.

Meeting Link:

https://teams.microsoft.com//meetup-join/19%3ameeting_NmY4N2FmNTQtODk4MC00ZGIZLWEyYzItNjU2ODZmMDNiMml2%40thead.v2/0?context=%7b%22Tid%22%3a%2247feb367-af81-4519-94d7-caab1dfa1872%22%2c%22Oid%22%3a%22a2e04a02-2df2-4f7f-8724-377325b47e13%22%7d

Or call in (audio only)

+1 949-522-6403,,650103999# United States, Irvine; Phone Conference ID: 650 103 999#

Table with 3 columns: Agenda Item, Staff, Page. Row 1: INTRODUCTIONS, (Chair Equina, City of Irvine)

Note: Please enter your name and agency in the chat box

Table with 2 columns: PUBLIC COMMENTS, (Chair Equina)

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not include what action will be taken. The Technical Advisory Committee may take any action which it deems appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

At this time members of the public may address the TAC regarding any items within the subject matter jurisdiction, which are not separately listed on this agenda. Members of the public will have an opportunity to speak on agendized items at the time the item is called for discussion. NO action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of twenty minutes for the Public Comments portion of the agenda. Any person wishing to address the TAC on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the TAC Chair prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the TAC in writing and only pertinent points presented orally. A speaker's comments shall be limited to three minutes.

ADMINISTRATION

- 1. OCCOG TAC Meeting Minutes (Chair Equina) TAC 3

Draft OCCOG TAC minutes for the February 7th, 2023 meeting. Note: Please verify that your name is listed if you attended the previous meeting.

Recommended Action: Approve OCCOG TAC minutes for the February 7th, 2023 meeting as presented or amended

Agenda Item

Staff

Page

PRESENTATIONS, DISCUSSION AND ACTION ITEMS, REPORTS

- | | | |
|---|--|---------------|
| <p>2. Center of Demographic and Research (CDR) Update</p> <ul style="list-style-type: none">a. 2022 Housing Inventory System (HIS) Data Collection & Verification form updateb. Orange County Data Acquisition Partnership (OCDAP) <p><u>Recommended Action:</u> Receive report</p> | <p>(Deborah Diep, Director of CDR)
-- 30 minutes</p> | <p>TAC 9</p> |
| <p>3 SCAG Meeting Update</p> <p><u>Recommended Action:</u> Receive report</p> | <p>(Chair Equina) – 5 minutes</p> | <p>TAC 21</p> |
| <p>4 REAP Update</p> <p><u>Recommended Action:</u> Receive report</p> | <p>(Executive Director Primmer) – 15 minutes</p> | |

REPORT FROM CHAIR/VICE CHAIR

REPORT FROM THE OCCOG EXECUTIVE DIRECTOR

MATTERS FROM OCCOG TAC MEMBERS

ANNOUNCEMENTS FROM NON-MEMBERS

ITEMS FOR NEXT MEETING

IMPORTANT DATES OR UPCOMING EVENTS

March 16th – SCAG Technical Working Group from 10:00 am – 12:00 pm

March 23th – OCCOG General Assembly from 9:30 am -1:30 pm

REMINDERS: Please enter your name and agency in the chat box

Adjourn to: **APRIL 4, 2023**



AGENDA ITEM # 1

Minutes of February 7, 2023

Draft Action Minutes

The Orange County Council of Governments Technical Advisory Committee (OCCOG TAC) meeting of February 7, 2023, was called to order at 9:30 am by Chair Justin Equina, City of Irvine. The meeting was held through video and telephone conferencing.

PUBLIC COMMENT:

There were no public comments at this time.

ADMINISTRATION

1. OCCOG TAC Meeting Minutes

Virginia Gomez, TCA, made a motion to approve the OCCOG TAC meeting minutes of January 10, 2023. Ben Zdeba, City of Newport Beach, seconded the motion and the minutes were unanimously approved by the TAC.

PRESENTATIONS, DISCUSSION AND ACTION ITEMS, REPORTS

2. Center of Demographic and Research (CDR) Update

CDR Director Deborah Diep provided updates on several efforts:

2022 Housing Inventory System (HIS) Data Collection

It was noted that July-December 2022 HIS activity is due on January 20, 2023, using the form available here: <http://www.fullerton.edu/cdr/HISform.xls>.

For HIS questions, please contact Paul Lewis, Demographic Analyst, at 657-278-3417 or plewis@fullerton.edu.

U.S. Census Bureau 2023 Consolidated Boundary and Annexation Survey (CBAS)

It was reported that 33 of the 35 jurisdictions delegated boundary review to CDR for the CBAS, a voluntary survey. Updated boundary annexation information and boundary cleanup was submitted to the Census Bureau by the March 1, 2023 deadline for all Orange County agencies using the County of Orange Surveyor's official boundaries. Any boundary changes effective during the calendar year 2022 were reported in January 2023.



Orange County Data Acquisition Partnership (OCDAP)

It was reported that OCDAP Cycle 2's 2022 aerial imagery processing has been completed by the vendor. Invoices for those agencies expressing interest were sent in November. Reminder emails were also sent with instructions on how to sign up via the Cycle 2 Participation Agreement (PA) which can be downloaded at http://www.fullerton.edu/cdr/OCDAP/OCDAP_Documents_Products.aspx. Participants were requested to email the electronically signed PA PDF document to OCCOG Director Marnie Primmer at marnie@occog.com.

SCAG 2024 Connect SoCal Growth Forecast & Supplemental Data Review/Local Data Exchange Program (LDX)

It was reported that the OCP-2022 was approved on September 22, 2022, and submitted to SCAG on behalf of the 35 Orange County jurisdictions as part of the 2024 Connect SoCal development process.

It was also reported that the deadline for jurisdictions to provide SCAG with their data review and verification form regarding the OCP was December 2, 2022. Jurisdictions were encouraged to submit the verification form to SCAG even if the deadline was missed.

For more information, please contact Deborah Diep, Director, Center for Demographic Research at 657-278-4596 or ddiep@fullerton.edu.

3. PATH Program Update

Jacob Noonan, Housing Program Manager SCAG, introduced Jessica Reyes Juarez, Associate Regional Planner SCAG who gave a presentation to update the TAC on the PATH Program.

Marnie asked about eligibility and who can apply.

Chair Equina clarified evaluation criteria applicability as being beyond state statutory requirements.

For more information on PATH and grant funding available visit: www.scag.ca.gov or contact Jacob Noonan at noonan@scag.ca.gov.

For those interested in Sustainable Communities Program, SCP Call 4 please reach out to Hannah Brunelle for more information: brunelle@scag.ca.gov.

4. 2022 SoCal Atlas Jurisdictional Reports

Mike Gainor, Senior Planner SCAG, presented an update on the 2022 SoCal Atlas Jurisdictional Reports.

Deborah Diep, CDR, commented that the data should not be discounted due to COVID, and asked if the data had been presented elsewhere.



Tom Vo, noted that it was previously shared with the SCAG Technical Working Group (TWG) and that the comment about COVID is well taken. Mike Gainor addressed reporting methods.

5. SCAG Meeting Update

Chair Equina and Deborah Diep provided a brief update noting there was a report from SCAG to TWG last month. Draft RTP Connect SoCal is planned for the October 5 Regional Council meeting. Comments are going to be due by Christmas. Final draft policy framework for RAMP presented on November 16 by SCAG to advisory task group, which approved and moved onto the EEC on January 5, approved with two recommended changes. Wanted to clarify as elected officials may serve as public agency represented on Greenprint TAC. Last Thursday, one proposed change at Regional Council to include one developer and business community. Next steps include forming actual Greenprint TAC.

6. Legislative Update

Wendy Strack, Consultant, provided an update on the legislative session noting there were 2,650 new bills introduced, 1,000 of which are spot bills. This is the most we have seen in 10 years. Legislative efforts will continue to be monitored.

7. WSP Presentation

David Suls, WSP, provided a brief presentation regarding assistance on General Plan Annual Progress Reports (APRs) by leveraging APR data for a housing dashboard. Christine Ma, ESRI, showed an example.

Vice Chair Zdeba expressed support for the dashboard assistance and noted it would be helpful to share in public meetings for the APR.

This example is available here, but must be accessed using your OCCOG ArcGIS Online account: https://experience.arcgis.com/experience/bbb72c1f8ba2406e99b638a2837bdcb7?data_id=dataSource_1-OCCOGforExpBuilderSampleData_5600%3A2

8. REAP Update

Marnie provide REAP 2.0 program noting that the OCCG Board has been generally supportive of the program so far including efforts related to AFFH, VMT reduction, transformative actions, what are AFFH policies, and HE implementation. OCCOG can review and assist activities for multiple jurisdictions, tech tools to support AFFH and VMT reduction, Housing Element and Zoning Code audits, providing model ordinances, etc.

For feedback or questions on REAP 2.0 efforts, contact Marnie Primmer, OCCOG Executive Director, at 949-698, 2856 or marnie@occog.com.



Orange County Council of Governments

A webinar will be offered similar to prior webinar with SB 6 and AB 2011, regarding Builder's Remedy. Marnie also encouraged general assembly attendance at Nixon Library. Chair Equina asked about hybrid option for April OCCOG Board meeting.

Amanda Lauffer, City of Anaheim, inquired about the OCCOG ADU website. Marnie noted it was expected to be live before June of this year with a beta as early as April or May.

REPORT FROM CHAIR/VICE CHAIR

The Chair and Vice Chair had nothing to report.

THE EXECUTIVE DIRECTOR

The Executive Director had nothing to report.

MATTERS FROM OCCOG TAC MEMBERS

There were none.

ANNOUNCEMENTS FROM OCCOG TAC NON-MEMBERS

There were no items to report from non-OCCOG TAC Members.

ITEMS FOR NEXT MEETING

There were none.

IMPORTANT DATES OR UPCOMING EVENTS

- February 16, SCAG Technical Working Group from 10 a.m. to 12 p.m.
- March 2, Special Joint Meeting of the SCAG Policy Committees from 9:30 to 11:30 a.m.
- March 2, SCAG Regional Council Meeting from 12 to 2 p.m.
- March 23, OCCOG General Assembly from 9:30 a.m. to 1:30 p.m.

ADJOURNMENT

The meeting was adjourned at 10:55 a.m. by Chair Equina until March 7, 2023, via video and teleconferencing.

Submitted by:

Benjamin Zdeba, City of Newport Beach
OCCOG TAC Vice Chair



Attendees:

Name	Agency
Alexis Garcia	Yorba Linda
Amanda Lauffer	Anaheim
Andrew Gonzales	Placentia
Angel Garfio	OCTA
Anthony Viera	Laguna Beach
Belinda Deines	Dana Point
Benjamin Zdeba	Newport Beach
Chad Ortlieb	Orange
Chris Chung	Garden Grove
Christopher Wright	San Clemente
Cindy Salazar	County of Orange
David Suls	WSP (Consultant)
Deborah Diep	CDR
Derek Bingham	Rancho Santa Margarita
Gail Shiomoto-Lohr	Consultant
Jacob Noonan	SCAG
Jay Wu	Laguna Hills
Jazmine Estores	Consultant
Jennifer Villasenor	Huntington Beach
Jessica Reyes Juarez	SCAG
Joanne Hwang	Brea
Jonathan Hughes	SCAG
Jorge Maldonado	Tustin
Julie Lugaro	DOT
Justin Equina	Irvine
Kori Sanders	Cypress
Lisa Telles	Consultant



Technical Advisory Committee March 7, 2023

Orange County Council of Governments

Maribeth Tinio	Stanton
Marnie Primmer	OCCOG
Matt Foulkes	Buena Park
Melissa Chao	Irvine
Michael F. Gainor	SCAG
Nate Farnsworth	Yorba Linda
Ricardo Soto	Santa Ana
Rose Rivera	Aliso Viejo
Ron Santos	Lake Forest
Sandie Kim	Westminster
Scott Shelley	Caltrans
Sonya Lui	Whittier
Tom Vo	SCAG
Vanessa Quiroz	La Habra
Virginia Gomez	TCA
Wendy Starks	Rancho Santa Margarita
Yuritzzy Randle	County of Orange



AGENDA ITEM # 2 Center for Demographic Research (CDR) Updates

STAFF RECOMMENDATION

Receive reports and discussion.

1. 2022 Housing Inventory System (HIS) Data Collection & Verification form update

The July-December 2022 HIS data was due on January 20, 2023.

Please submit data to CDR using the HIS form located at <http://www.fullerton.edu/cdr/HISform.xls>. Revisions to prior years may use either the new or old form. Please verify that the same data reported to CDR is also provided to DOF in their annual Housing Unit Change Survey. For HIS questions, please contact Paul Lewis, CDR's Demographic Analyst at 657-278-3417 or palewis@fullerton.edu.

In January 2023, the State Department of Finance (DOF) revised their annual Housing Unit Survey form and instructions (attached) for the 2022 calendar year housing data collection. Though not explicitly stated in the instructions, DOF is no longer requesting jurisdictions report activity showing the conversion of single-family housing units to multi-family if an attached ADU is added. However, CDR's HIS will request information on the primary structure's unit type when an attached ADU is added; this will allow CDR to track and aggregate information on housing unit types that are consistent with the U.S. Census Bureau's housing definitions. Because of the revised DOF instructions, CDR's 2022 HIS data verification process in spring 2023 will include two verification forms that will aggregate the housing activity and ADU information in different ways to bridge the data collection changes:

1. Consistent with DOF's previous data instructions, Verification form #1 will contain the aggregated 2022 jurisdiction totals with conversion of the primary structure when there is attached ADU activity.
2. Consistent with the revised January 2023 DOF instructions for the calendar year 2022 activity, Verification form #2 will contain the aggregated 2022 jurisdiction housing activity WITHOUT the conversion of the primary structure where there is new attached ADU activity.

CDR will lead a discussion with the TAC on the 2022 data verification process and the updated 2023 HIS data collection instructions. Jurisdiction staff that report housing activity to DOF's annual housing unit survey, HCD's APR, and/or CDR's HIS are encouraged to attend and participate in the discussion.

2. Orange County Data Acquisition Partnership (OCDAP)

Invoices for those agencies expressing interest in OCDAP Cycle 2 were sent in November 2022. Signups may continue through June 2024; costs will not be prorated. Reminder emails have been sent with instructions on how to sign up via the Cycle 2 Participation Agreement (PA) that can be downloaded at http://www.fullerton.edu/cdr/OCDAP/OCDAP_Documents_Products.aspx. Email the electronically-signed PA PDF document to Marnie Primmer at marnie@occog.com.



STAFF REPORT

March 7, 2023

Orange County Council of Governments

Imagery is being delivered to Active members. Active= both signed PA and payment received by OCCOG. For documents, current member status, and more information, please visit the OCDAP website at <http://www.fullerton.edu/cdr/OCDAP/index.aspx>.

Agency	Date Agency signed PA	Date PA Emailed back to Agency with OCCOG signature	Cycle 2	Date Paid	Cycle 2 Status
Anaheim	10/26/2022		\$6,500.00	1/6/2023	Active
Brea	11/8/2022		\$3,000.00	12/15/2022	Active
Buena Park	11/17/2022	11/17/2022	\$3,000.00	12/19/2022	Active
Costa Mesa			\$3,000.00		
Dana Point			\$3,000.00		
Fountain Valley			\$3,000.00	11/23/2022	Pending PA receipt
Garden Grove		11/4/2022	\$3,000.00	12/15/2022	Active
Laguna Beach			\$3,000.00	12/29/2022	Pending PA receipt
Laguna Hills			\$3,000.00		
Laguna Niguel	11/14/2022	1/5/2023	\$3,000.00	12/15/2022	Active
La Habra			\$3,000.00	12/7/2022	Pending PA receipt
Lake Forest	11/12/2022	12/1/2022	\$3,000.00	1/15/2023	Active
Los Alamitos			\$3,000.00	12/15/2022	Pending PA receipt
Mission Viejo			\$3,000.00	12/7/2022	Pending PA receipt
Newport Beach	1/11/2023	2/1/2023	\$3,000.00	12/19/2022	Active
Orange	8/30/2022	8/30/2022	\$5,000.00	10/14/2022	Active
Placentia	12/14/2022	12/15/2022	\$3,000.00		Pending payment
San Clemente	2/10/2023	2/10/2023	\$3,000.00	12/7/2022	
San Juan Capistrano			\$3,000.00	12/7/2022	Pending PA receipt
Santa Ana	11/21/2022	11/30/2022	\$6,500.00	12/7/2022	Active
Seal Beach			\$3,000.00		
Tustin			\$3,000.00	12/19/2022	Pending PA receipt
Yorba Linda	11/18/2022		\$3,000.00	12/19/2022	Active
MWDOC		11/16/2022	\$53,000.00	1/15/2023	Active
OCCOG	MOU w/ County		\$20,000.00		Active
OCFA	10/27/2022		\$58,702.00	1/15/2023	Active
County of Orange	MOU w/ OCCOG		\$20,000.00	paid	Active

STAFF CONTACTS

Contact: Ms. Deborah Diep, Director, Center for Demographic Research
657/278-4596 ddiep@fullerton.edu

Employment data: Ms. Ruby Zaman, Assistant Director, CDR
657/278-4709 ruzaman@fullerton.edu

For HIS: Mr. Paul Lewis, Demographic Analyst, CDR
657-278-3417 palewis@fullerton.edu



January 9, 2023

Dear City/County Official:

Article XIII B of the California Constitution requires the California Department of Finance (Finance) to prepare population estimates for the purpose of calculating the appropriation limits for the state, counties, cities and special districts, including your jurisdiction. Finance uses annual housing unit change data to produce the January 1, 2023, population estimate for your jurisdiction. As part of the population estimates process, Finance requests information on all housing unit change activity in your jurisdiction between January 1, 2022, and December 31, 2022, inclusive.

To enter your data online, follow the link or enter the URL below:

[Housing Unit Survey | Department of Finance \(qualtrics.com\)](https://cadof.qualtrics.com/jfe/form/SV_73unq0n8MCe37kW)
https://cadof.qualtrics.com/jfe/form/SV_73unq0n8MCe37kW

Access to the online Housing Unit Survey (HUS) requires a password. The password was provided in the accompanying email. You can save your responses and resume the survey at a later point if you re-open the survey in the same browser that has not had the cache cleared. To make updates or corrections, use the survey re-take link that was emailed to you after survey completion. Instructions are provided along with the electronic survey. Please contact Finance to answer any housing survey questions.

You may also submit your data using the PDF read/write form attached. Enclosed are instructions to assist you in completing the form. We encourage you to read the instructions thoroughly before completing the survey form. Please complete all sections and return the survey to Finance by **January 31, 2023**.

Please return the completed survey form using one of the following methods:

- Online HUS System: [Housing Unit Survey | Department of Finance \(qualtrics.com\)](https://cadof.qualtrics.com/jfe/form/SV_73unq0n8MCe37kW)
- Download [PDF HUS Form](#) and submit it via:
 - Fax: (916) 327-0222
 - Mail: (see address below)
 - E-mail: Housing.Survey@dof.ca.gov

City/County Official
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Thank you for your cooperation and assistance. You may contact John Boyne or me, Doug Kuczynski, at (916) 323-4086 if you have any questions regarding this data request.

Sincerely,

A handwritten signature in black ink, appearing to read "Doug Kuczynski". The signature is fluid and cursive, with a large initial "D" and "K".

Doug Kuczynski
Research Data Specialist
Demographic Research Unit
915 L Street, 8th Floor
Sacramento, CA 95814



HOUSING UNIT SURVEY INSTRUCTIONS

Please complete the Housing Unit Survey from the Department of Finance (Finance) by **January 31, 2023**. The online survey can be accessed at: https://cadof.qualtrics.com/jfe/form/SV_73unq0n8MCe37kW

SECTION I. DATA SOURCE

Select your jurisdiction's source or method for reporting housing units gained from new construction (choose one option).

1. **Completed Housing Units:** Newly constructed units from **January 1, 2022 through December 31, 2022** based on Final Inspections, Certificates of Occupancy, Completion Certificates, and Utility Releases. Please do **NOT** provide building permits issued. If you only have building permits issued to indicate new housing construction, report them as indicated below under Adjusted Building Permits.
2. **Adjusted Building Permits:** Report the number of building permits that were issued for the following time frames:
 - **Accessory Dwelling Units** issued from **July 1, 2021 to June 30, 2022**
 - **Single-Family Units** issued from **July 1, 2021 to June 30, 2022**
 - **Multi-Family Units** issued from **January 1, 2021 to December 31, 2021**

SECTION II. ACCESSORY DWELLING UNITS (ADUs)

An ADU is an accessory to a primary residence that provides complete independent living facilities for one or more persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the existing unit is situated. **ADUs are categorically independent of other types of units for this survey and should not be counted within other housing unit categories.** ADUs can be either detached or attached based on the following rules:

1. An ADU is a detached unit if the structure containing the ADU is a stand-alone structure, meaning there are no shared walls with the original unit. Common types of ADUs in this category are converted pool houses and detached garages. Mobile homes placed in the backyard of a single-family unit may also be considered an ADU.
2. An ADU is an attached unit if there is a shared wall and/or shared utility systems with the original housing unit. Commonly shared utility systems are water/sewer lines.

ADUs GAINED

Please report all detached and attached ADUs gained within your jurisdiction from:

1. **New construction.** Enter all newly constructed ADUs for the time period selected in Section I.
2. **Conversions.** If your jurisdiction gained any new housing units from converting existing space (e.g., attached or detached garage, storage area, carport, or other existing accessory structure) on the lot of a primary residence into an independent living unit, report these units under "conversions" from January 1, 2022 through December 31, 2022.
3. **Non-permitted activity.** Consists of non-permitted residential units; military units converted to civilian use without the issuance of a building permit; and non-permitted residential units added illegally within your jurisdiction. An example of an illegal unit -- a secondary non-permitted unit intended for residential occupancy added to an existing primary residence.

ADUs LOST

Please report all detached and attached ADUs lost within your jurisdiction from January 1, 2022 through December 31, 2022.

AFFORDABLE ADUs

Of the total reported number of ADUs gained and lost, enter the number of units that are defined as Affordable. Refer to Page 4 for the definition of Affordable Units.

SECTION III. SINGLE-FAMILY HOUSING UNITS

Single-Family Housing Unit categories include:

Single-Detached Unit - a one-unit structure with open space on all four sides. The unit often possesses an attached garage.

Single-Attached Unit - a one-unit structure attached to another unit by a common wall, commonly referred to as a townhouse, half-plex, or row house. The shared wall or walls extend from the foundation to the roof with adjoining units to form a property line. Each unit has individual heating and plumbing systems.

Mobile Home Unit - a one-unit structure that was originally constructed to be towed on its own chassis.

NOTE: Do not include ADU totals within the reported changes in Single-Family Housing Units.

SINGLE-FAMILY HOUSING UNITS GAINED

Please report all single-family housing units gained within your jurisdiction from:

1. **New construction.** Enter all newly constructed single-family detached and attached units for the time period selected in Section I. For mobile homes, report unit changes on lots from January 1, 2022 to December 31, 2022 regardless of the source of new construction.
2. **Conversions or units that moved into your jurisdiction.** If your jurisdiction gained any new housing units from converting non-residential buildings into housing units, or by converting one type of housing unit structure into a new housing structure, (such as a single-family home gained by converting a duplex) or any new housing units gained from military conversions, report these units under "conversions" from January 1, 2022 through December 31, 2022. Also, report any housing units moved into your jurisdiction.
3. **Non-permitted activity.** Consists of non-permitted residential units; military units converted to civilian use without the issuance of a building permit; and non-permitted residential units added illegally within your jurisdiction.

SINGLE-FAMILY HOUSING UNITS LOST

Please report all single-family units lost within your jurisdiction from:

1. **Demolition, fire, or other natural disasters.** Report residential housing units lost within your jurisdiction from January 1, 2022 through December 31, 2022 due to demolition, fire, earthquake, flood, or other natural disasters.
2. **Conversions or units that moved out of your jurisdiction.** Report units lost from converting housing units into non-residential uses, or lost by converting one type of housing unit structure into a new housing structure (such as a single-family home lost by converting it into a duplex) from January 1, 2022 through December 31, 2022. Also, report any units that moved out of your jurisdiction.
3. **Non-permitted activity.** Report non-permitted residential units and illegally added non-permitted residential units lost within your jurisdiction from January 1, 2022 through December 31, 2022.
4. **Wildfires.** Referencing data entered in row one of this section, enter the total number of housing units lost in this category due to wildfires. If you do not have wildfire totals for your jurisdiction, enter "N/A."

AFFORDABLE SINGLE-FAMILY HOUSING UNITS

Of the total reported number of single-family housing units gained and lost, enter the total number of units that are defined as Affordable. Refer to Page 4 for the definition of Affordable Units.

SECTION IV. MULTI-FAMILY HOUSING UNITS

Multi-Family Housing Unit categories include:

2-, 3-, and 4-plex Units per Structure - a structure containing two, three, or four units and not classified as a single-unit attached structure. The units in the structure share attic space and heating and plumbing systems.

5+ Units per Structure - a structure containing five or more housing units. The units share attic space, and heating and plumbing systems. **NOTE:** Condominium refers to an ownership classification, not a structural type. Report condominiums based on their structural types.

NOTE: Do not include ADU totals within the reported changes in Multi-Family Housing Units.

MULTI-FAMILY HOUSING UNITS GAINED

Please report all multi-family housing units gained within your jurisdiction from:

1. **New construction.** Enter all newly constructed multi-family units based on the given categories for the time period selected in Section I. Please provide data on the number of structures in each category as well as the total number of units.
2. **Conversions or units that moved into your jurisdiction.** If your jurisdiction gained any new housing units from converting non-residential buildings into housing units, or by converting one type of housing unit structure into a new housing structure, (such as a duplex gained by converting a single-family home) or any new housing units gained from military conversions, report these units under "conversions" from January 1, 2022 through December 31, 2022. Also, report any housing units moved into your jurisdiction.
3. **Non-permitted activity.** Consists of non-permitted residential units; military units converted to civilian use without the issuance of a building permit; and non-permitted residential units added illegally within your jurisdiction.

MULTI-FAMILY HOUSING UNITS LOST

Please report all units lost within your jurisdiction from:

1. **Demolition, fire, or other natural disasters.** Report residential housing units lost within your jurisdiction from January 1, 2022 through December 31, 2022 demolition, fire, earthquake, flood, or other natural disasters.
2. **Conversions or units that moved out of your jurisdiction.** Report units lost from converting housing units into non-residential uses, or lost by converting one type of housing unit structure into a new housing structure (such as a duplex lost by converting it into a single-family home) from January 1, 2022 through December 31, 2022. Also, report any units that moved out of your jurisdiction.
3. **Non-permitted activity.** Report non-permitted residential units and illegally added non-permitted residential units lost within your jurisdiction from January 1, 2022 through December 31, 2022.
4. **Wildfires.** Referencing data entered in row one of this section, enter the total number of housing units lost in this category due to wildfires. If you do not have wildfire totals for your jurisdiction, enter "N/A."

AFFORDABLE MULTI-FAMILY HOUSING UNITS

Of the total reported number of multi-family housing units gained and lost, enter the total number of units that are defined as Affordable. Refer to Page 4 for the definition of Affordable Units.

SECTION V. ANNEXATIONS AND DETACHMENTS (cities only)

Cities must list all inhabited annexations and detachments that occurred between January 1, 2022 and December 31, 2022 in this section. Include the full name of each annexation/detachment, the LAFCO resolution number and effective date. For inhabited annexations and detachments, report all existing housing units within the area as of the **effective date**. Housing units built **after** the effective date should be reported as housing units gained in Section III Single-Family Housing Units and Section IV Multi-Family Housing Units.

SECTION VI. CIVILIAN GROUP QUARTER CHANGES

Civilian Group Quarters are non-household residential facilities. Types of Group Quarters facilities include: nursing and convalescent homes; orphanages; shelters; convents; private dormitories; and local facilities for the mentally and physically disabled. Residents living in these facilities have no permanent residence elsewhere.

Please report resident Group Quarters change information for facilities that opened or closed between January 1, 2022 and December 31, 2022, or whose resident population significantly changed during the calendar year. Annexed Group Quarters facilities should also be reported in this section. Please select the type of change (Annexed, Detached, Opened, Closed or Changed) and provide the Group Quarter facility details (name, address and phone number). Enter the total number of beds available at the start of the year and at the end of the year. **NOTE:** If the facility opened during the reporting year, enter 0 for the number of beds available at the start of the year.

ADDITIONAL INFORMATION

What is an Affordable Unit? Any unit with a legally enforceable agreement for at least 30 years that restricts occupancy and requires affordable housing costs (Health and Safety Code section 50052.5) or affordable rent (Health and Safety Code section 50053) be provided to person(s) whose household income qualifies as extremely-low, very-low, low, or moderate income. Legally enforceable agreements may include deed-restrictions recorded by the local County Recorder or affordability restrictions enforceable by a public agency (e.g. local inclusionary ordinances or density bonus units).

Survey Submission: Please return the completed survey form by one of the following methods:

- Online HUS: https://cadof.qualtrics.com/jfe/form/SV_73unq0n8MCe37kV
- Download PDF File at https://cadof.qualtrics.com/jfe/form/SV_bQOt7NLB3xRHVC6 and submit via:
 - E-mail: Housing.Survey@dof.ca.gov
 - Fax: (916) 327-0222

Please provide documentation for any additional information that may affect your area's population. Include the basis of the population change and the source of the information. Finance reviews all additional population change information documented by local areas.

We do accept housing survey revisions for previous years going back to the most recent decennial census. For blank survey forms from previous years, please email Housing.Survey@dof.ca.gov. An example of a housing survey revision includes: 'grandfathered' units that were constructed without a permit, but which were brought into compliance during the reporting time frame.

2023 Housing Unit Change Form

PLEASE READ ATTACHED INSTRUCTIONS. RETURN BY January 31, 2023.

Demographic Research Unit, Department of Finance, 915 L Street, Sacramento, CA 95814, Fax (916) 327-0222,
Telephone (916) 323-4086. E-Mail Housing.Survey@dof.ca.gov

Jurisdiction:

County:

Contact Information

Reported By:

Title:

Department:

Address:

E-Mail Address:

Telephone Number:

Section 1: Data Source

1. Please check the method you reported on this survey for newly constructed units:

Completed Housing Units: Housing units completed between **1/1/22-12/31/22** based on Final Inspections, Certificates of Occupancy, Completion Certificates or Utility Releases.

OR

Permits: If you can only report building permits issued, you **MUST** adjust the permits to estimate completions using a different time frame.

- Accessory Dwelling Unit permits issued: **7/1/21 – 6/30/22**
- Single-Family Unit permits issued: **7/1/21 – 6/30/22**
- Multi-Family Unit permits issued: **1/1/21 – 12/31/22**

Section 2: Accessory Dwelling Units (ADUs)

2.1. How many ADUs did your jurisdiction **gain**?

	ADU Detached	ADU Attached	Total
--	-----------------	-----------------	--------------

Newly Constructed Units

Converted Units Gained

Non-Permitted Units Gained

2.2. How many ADUs did your jurisdiction **lose**?

Attached Units Lost:

Detached Units Lost:

Total:

2.3. Of the reported ADUs **gained** and **lost**, how many were Affordable Units?

Affordable ADUs Gained:

Affordable ADUs Lost:

Section 3: Single Family Housing Units

3.1. How many Single-Family Housing Units did your jurisdiction **gain**?

	Single-Family Detached	Single-Family Attached	Mobile Home	Total
--	---------------------------	---------------------------	-------------	--------------

Newly Constructed Units

Converted Units Gained

Non-Permitted Units Gained

Section 3: Single Family Housing Units

3.2. How many Single-Family Housing Units did your jurisdiction **lose**?

	Single-Family Detached	Single-Family Attached	Mobile Home	Total
Demolition, Fire, or other Natural Disaster				
Converted Units Lost				
Non-Permitted Units Lost				

3.3. Of the reported Single-Family Housing Units **gained** and **lost**, how many were Affordable Units?

Affordable Single-Family Units Gained:

Affordable Single-Family Units Lost

3.4. Of the reported Single-Family Housing Units lost due to "Demolitions, Fire or other Natural Disaster," how many were a result of wildfires? If you do not have this information, please input "N/A."

Wildfire Lost:

Section 4: Multi-Family Housing Units

4.1. How many Multi-Family Housing Units did your jurisdiction **gain**?

Note: Only add Units for the total not Structures 2, 3, or 4-plex

	Structures 2, 3, or 4-plex	Units	5+ Units Structures	Units	Total Units
Newly Constructed Units					
Converted Units Gained					
Non-Permitted Units Gained					

4.2. How many Multi-Family Housing Units did your jurisdiction **lose**?

Note: Only add Units for the total not Structures

	Structures 2, 3, or 4-plex	Units	5+ Units Structures	Units	Total Units
Demolition, Fire, or other Natural Disaster					
Converted Units Lost					
Non-Permitted Units Lost					

4.3. Of the reported Multi-Family Housing Units **gained** and **lost**, how many were Affordable Units?

Affordable Multi-Family Units Gained:

Affordable Multi-Family Units Lost:

4.4. Of the reported Multi-Family Housing Units lost due to "Demolitions, Fire or other Natural Disaster," how many were a result of wildfires? If you do not have this information, please input "N/A."

Wildfire Lost:

Section 5: Annexations & Detachments

(Attach additional sheets if necessary)

(Cities Only)

Please select:

Annexation

LAFCO #:

Effective Date:

Detachment

Annexation Short Title:

Please report all existing Housing Units at the time of the effective date.

	Units	Structures	Units
Detached Single- Family		2, 3, or 4-plex	
Attached Single-Family		5+ Units	
Mobile Home		Total	
Total			

Please select:

Annexation

LAFCO #:

Effective Date:

Detachment

Annexation Short Title:

Please report all existing Housing Units at the time of the effective date.

	Units	Structures	Units
Detached Single- Family		2, 3, or 4-plex	
Attached Single-Family		5+ Units	
Mobile Home		Total	
Total			

Please select:

Annexation

LAFCO #:

Effective Date:

Detachment

Annexation Short Title:

Please report all existing Housing Units at the time of the effective date.

	Units	Structures	Units
Detached Single- Family		2, 3, or 4-plex	
Attached Single-Family		5+ Units	
Mobile Home		Total	
Total			

Section 6: Civilian Group Quarter Changes

(Attach additional sheets if necessary)

Facility Name:

Address:

Telephone Number:

Please select the type of Civilian Group Quarter Change:

What was the total bed capacity?

Annexed

Opened

1/1/2022

Detached

Closed

12/31/2022

Changed

Facility Name:

Address:

Telephone Number:

Please select the type of Civilian Group Quarter Change:

What was the total bed capacity?

Annexed

Opened

1/1/2022

Detached

Closed

12/31/2022

Changed

Facility Name:

Address:

Telephone Number:

Please select the type of Civilian Group Quarter Change:

What was the total bed capacity?

Annexed

Opened

1/1/2022

Detached

Closed

12/31/2022

Changed



AGENDA ITEM # 3

SCAG Updates

STAFF RECOMMENDATION

Receive reports and discussion.

SCAG's Joint Meeting of the Policy Committees

Connect SoCal 2024 Update

On March 2nd, SCAG held a Joint Meeting of the Policy Committees to discuss the progress of Connect SoCal 2024. The discussion focused on updated transportation and housing trends as well as emerging issues and policy priorities in the Policy Development Framework.

SCAG has been tracking several trends disrupted by the COVID-19 pandemic, such as changes to how individuals move around the region and the pace of housing production. In 2023, many of the trends (vehicle miles traveled, safety, and goods movement) have returned close to 2019 levels, while housing production continues to rise and transit ridership continues to decline.

The Policy Development Framework identified several emerging issues and policy priorities, such as Next Generation Infrastructure, Resilience and Conservation, and Racial Equity and Regional Planning. SCAG established special subcommittees to dive deeper into these key issues areas. Each subcommittee prepared a White Paper to synthesize and document the work of the group and presented the recommendations at the meeting. These recommendations will inform the on-going development of and policy discussions for Connect SoCal 2024.

SCAG plans to release the draft Connect SoCal 2024 in October.

Regional Council Meeting

Action Item #1 – Goods Movement Supply Chain Resolution

The Regional Council passed a resolution pertaining to the Goods Movement Supply Chain. The recommended goods movement supply chain resolution codifies five principles, including integration with Connect SoCal 2024, leveraging further work like SCAG's Last Mile Freight Program, and alignment with the next Regional Comprehensive Goods Movement Plan and Implementation Strategy.

Executive Director's Report

During the Executive Director's Report, Executive Director Kome announced that SCAG is in the process of recruiting members for the RAMP Technical Advisory Committee. SCAG is outreaching to



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Orange County Council of Governments

jurisdictions and COG's to gauge interest. The TAC will be comprised of at least one representative from the following: each county transportation commission in the SCAG region, Caltrans, each county government in the SCAG region, the City of Los Angeles, two city governments within each county in the SCAG region, one member of the environmental community, and one member from the building development community (both with RAMP experience.)